



**CACHAGUA FIRE PROTECTION DISTRICT  
MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
June 12, 2013  
USFS CARMEL RIVER STATION  
NASON RD., CARMEL VALLEY**

---

The meeting was called to order at 7:07 p.m. by Bob Eaton.

1. ROLL CALL: Don Bonsper, Bob Eaton, Rod Lambert
2. APPROVAL OF MINUTES:
  - .1 The minutes of the regular meeting of May 8, 2013 were approved as submitted. Motion to approve minutes Bonsper; Lambert second; motion carried.
3. PUBLIC COMMENT: none

SCHEDULED ITEMS:

4. CONSENT CALENDAR: There were no payables for review and no district correspondence.
5. STAFF REPORTS:

- .01 Cachagua Volunteers: no report
- .02 Chief's Report: There were 9 incidents in May, 2013 and the total training hours were 135 for the month.

The Chief reported current account balances as of May 31, 2013. The checking account balance is \$55,026; savings is \$55,829; and the CD is \$197,094. Total for all accounts is \$307,950. There was a discussion about the CD, It matured and rolled over for another year, however, the bank is indicating that they cannot accumulate the interest on the CD in the same account and wish to send the district a check when interest incurs. Commissioner Bonsper asked the Chief to arrange to have the interest put directly into the checking account instead. The Board concurred with this idea. Chief will follow through.

Chief Curry attended the MCFC meeting this month.

The Chief further reported that the Policy & Procedures manual was printed and will be forwarded to the Firefighter's Association upon Board approval. There is no change on the Class B licenses since last month. Additionally, the Chief has received all of Wesley Skinner's equipment.

STAFF REPORTS, Chief's Report, continued

Motion to approve staff reports Eaton; Lambert second; motion carried.

6. ACTION CALENDAR:

- .01 The Board discussed the Preliminary Working Policy & Procedures Manual, and gave its okay to pass the manual along to the Firefighter's Association for their approval. Motion Eaton; Bonsper second; motion carried.
- .02 The Board discussed the budget for fiscal year 2013-2014. It was noted that there is about a \$10,000 cut in revenue over last year (due to funding cuts) and there was \$10,000 budgeted for a two year audit. The Board approved the budget for fiscal year 2013-2014 with a motion by Eaton; Lambert second; motion carried.
- .03 The Board, Chief, and Battalion Chief discussed the Class B License issue. It was apparent that in order to obtain a Class B license, the firefighters must be willing to invest quite a bit of time in pursuing the matter. The Chief noted that we can only accept what quantity of time people are willing to contribute to the department. He will look into what exactly is required of applicants and what repercussions the requirements might have on each individual's private time, outside of district responsibilities. There was discussion of possibly offering incentives to the volunteers to entice them to spend the time getting such a license. BC DelValle stated that, realistically, he does not see compliance beyond what has already been accomplished, and those who have complied should be reimbursed for their efforts. No conclusion was made at this meeting.
- .04 The Board discussed the audit and Commissioner Bonsper stated he had received a quote from an accounting firm, Betty Grace & Assoc., for a two year audit at a cost of \$10,000. The Board discussed whether or not they wished to offer Hayashi & Wayland the engagement at the same price, but it was determined to approve the quote from Betty Grace & Associates. The motion was made by Eaton; Lambert second; motion carried.

7. PENDING ITEMS: Eric Walters discussed the new website for the District with the Board. The Board went over the website menu and added that they would like a link to the Association's website, and an opportunity to post the minutes, agendas, and budgets online. The cost for the website will come from District funds. The Board gave consent to approve the site as discussed and fund the venture.
  
8. ADJOURNMENT: The meeting adjourned at 7:59 p.m. The next regular meeting will be held on July 10, 2013