



**CACHAGUA FIRE PROTECTION DISTRICT  
MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
July 10, 2013  
USFS CARMEL RIVER STATION  
NASON RD., CARMEL VALLEY**

---

The meeting was called to order at 7:12 p.m. by Bob Eaton.

1. ROLL CALL: Don Bonsper, Bob Eaton
2. APPROVAL OF MINUTES:
  - .1 The minutes of the regular meeting of June 12, 2013 were approved as submitted. Motion to approve minutes Bonsper; Eaton second; motion carried.
3. PUBLIC COMMENT: none

SCHEDULED ITEMS:

4. CONSENT CALENDAR: There were no payables for review. The District sent a letter to Hayashi & Wayland informing them of our decision to go with a different audit firm.

5. STAFF REPORTS:

- .01 Cachagua Volunteers: no report

- .02 Chief's Report: There were 4 incidents in June, 2013 and the total training hours were 135 for the month.

The Chief reported current account balances as of June 30, 2013. The checking account balance is \$53,240; savings is \$55,840; and the CD is \$196,504. Total for all accounts is \$305,584.

Chief Curry attended the Fire Chief's meeting this month, and the Fire Mitigation/Marshall meeting - in his new role as volunteer representative.

The Chief further reported that the Policy & Procedures manual was printed and was forwarded to the Firefighter's Association for their input and approval. There is no change on the Class B licenses since last month, however, the Chief contacted the DMV about the licenses and was told that the requirement is a Class C license with a firefighter endorsement. He will be meeting with President Bonsper of the association, to get things rolling in August.

STAFF REPORTS, Chief's Report, continued

Regarding the Fiscal Year 2011/2012 audit, there is a meeting scheduled next week to meet and deliver requested documents. Other requests are being fulfilled at this time with a goal of having everything they need on the by the meeting date.

Motion to approve staff reports Bonsper; Eaton second; motion carried.

6. ACTION CALENDAR:

.01 The Board approved Resolution 2013-1 ordering an election and requesting the County Elections Department to conduct the election, and requesting consolidation of the election. Bob Eaton and Rod Lambert must file at the County, after the 15<sup>th</sup> of the month. If there are other candidates in the race, an election will be held. If no-one runs against them, they are appointed by the Board of Supervisors. Motion to approve the resolution Eaton; Bonsper second; motion carried.

.02 The Board reviewed the Profit and Loss statement for the district for the fiscal year ended June 30, 2013. Income realized for the year was above the budgeted amount. Expenses came in under the anticipated amount. The Board members discussed the report and were pleased that the district is living within its means.

7. PENDING ITEMS: The status of the district's website, and the LLC insurance coordination remained unchanged. Other pending items were discussed under the Chief's report.

8. ADJOURNMENT: The meeting adjourned at 7:50 p.m. The next regular meeting will be held on August 14, 2013.