



**CACHAGUA FIRE PROTECTION DISTRICT  
MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
August 14, 2013  
USFS CARMEL RIVER STATION  
NASON RD., CARMEL VALLEY**

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The meeting was called to order at 7:19 p.m. by Bob Eaton.

1. ROLL CALL: Don Bonsper, Bob Eaton, Rod Lambert
2. APPROVAL OF MINUTES:
  - .1 The minutes of the regular meeting of July 10, 2013 were approved as submitted. Motion to approve minutes Bonsper; Eaton second; motion carried.
3. PUBLIC COMMENT: none

SCHEDULED ITEMS:

4. CONSENT CALENDAR: There were no payables for review, and no district correspondence.
5. STAFF REPORTS:

.01 Cachagua Volunteers: no report

.02 Chief's Report: There were 5 incidents in July, 2013 and the total training hours were 135 for the month.

The Chief reported current account balances as of June 30, 2013. The checking account balance is \$49,102; savings is \$55,840; and the CD is \$196,504. Total for all accounts is \$301,446.

Chief Curry was out of town during the Fire Chief's meeting this month, but he did attend the Fire Mitigation/Marshall meeting.

Progress on the policy and procedures manual and the Class B Licenses remain unchanged this month. The Chief met with the new auditor. The auditor was given all requested items and plans to do a site inspection in the near future. The Chief's impression was that we are moving in a positive direction in engaging this new firm.

Eric Walters has returned back east but is still working on the new district website. Work on the district office has started. Paint and carpet have been finished and the Chief is currently going through the rest of the old district material for proper filing or disposal. Paperwork for President Eaton and Secretary Lambert was

STAFF REPORTS, Chief's Report, continued

delivered to the County elections office. They need to go over there by August 9<sup>th</sup> to finish the process. And the benefit assessment role was delivered August 1<sup>st</sup>. It is the same amount as last year.

Motion to approve staff reports Eaton; Bonsper second; motion carried.

6. ACTION CALENDAR:

.01 The Chief reported that we billed the USFS \$12,664.20 for the Tassajara fire, with the district keeping \$5,199.20. The firefighters have been paid. The Board discussed the event and Commissioner Bonsper asked if there were any lessons learned from the incident. It was revealed that there was a breakdown of communications with dispatch. Battalion Chief del Valle will be requesting a meeting with dispatch to discuss the situation in the near future.

7. PENDING ITEMS: The LLC insurance coordination remained unchanged. Other pending items were discussed under the Chief's report.

8. EXECUTIVE SESSION: The Board and the Chief went into executive session to discuss reimbursement procedures for the district, and an update of the Memorandum of Understanding with Terry Bishop.

9. ADJOURNMENT: The meeting adjourned at 8:20 p.m. The next regular meeting will be held on September 11, 2013.