



**CACHAGUA FIRE PROTECTION DISTRICT
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
September 11, 2013
USFS CARMEL RIVER STATION
NASON RD., CARMEL VALLEY**

The meeting was called to order at 7:19 p.m. by Bob Eaton.

1. ROLL CALL: Bob Eaton, Rod Lambert
2. APPROVAL OF MINUTES:
 - .1 The minutes of the regular meeting of August 14, 2013 were approved as submitted. Motion to approve minutes Eaton; Lambert second; motion carried.
3. PUBLIC COMMENT: none

SCHEDULED ITEMS:

4. CONSENT CALENDAR: There were no payables for review, and no district correspondence.

5. STAFF REPORTS:

- .01 Cachagua Volunteers: no report
- .02 Chief's Report: There were 6 incidents in August, 2013 and the total training hours were 135 for the month.

The Chief reported current account balances as of August 30, 2013. The checking account balance is \$32,191; savings is \$55,840; and the CD is \$196,504. Total for all accounts is \$287,535. The Chief noted that the checking account balance always drops at the beginning of a new fiscal year.

Chief Curry attended the Fire Mitigation/Marshalls meeting. The MCFCA meeting was cancelled. He has a meeting with Terry Bishop next week to review the past and future of the district's heavy equipment agreement.

The association reviewed the policy and procedures draft and red lined some items. Commissioner Bonsper will put the redlines in electronically and will be sending a copy to all other Board members.

STAFF REPORTS, Chief's Report, continued

The Chief met with Mike Grace, the auditor, on September 4th. The meeting was very productive and they took a tour of the district to review all of the assets. Mr. Grace was able to give a rough estimate of having the audit completed in early November.

Eric Walters continues to work on the website, although he is dealing with some family medical problems at this time. The work on the district office has been completed - still going through old material and paperwork for proper disposal. The bill for the Tassajara Fire was sent to USFS. All personnel labor payments have been made. The paperwork for the upcoming election was delivered to County Elections, and the Benefit Assessment role was delivered to the county as well.

Motion to approve staff reports Eaton; Lambert second; motion carried.

6. ACTION CALENDAR: There were no agenda items.
7. PENDING ITEMS: The LLC insurance coordination was discussed. The agreement that was received indicated a bailment relationship - granting control of the vehicles to the owner of the property. Commissioner Eaton will be replying, asking for a hold harmless, or similar arrangement. The letter should be signed by all three directors on behalf of the district. Other pending items were discussed under the Chief's report.
8. ADJOURNMENT: The meeting adjourned at 7:25 p.m. The next regular meeting will be held on October 9, 2013.